



Aging Texas Well Advisory Committee

May 06, 2015 Meeting Notes

Desired Meeting Outcomes: To update ATWAC members and to receive their advice on work related to their charge under Executive Order RP 42, 2005.

<p>ATWAC Members Present Dr. Michèle J. Saunders, Chair Cindy Adams (via telephone) Bruce Bower Andy Crocker (via telephone) Dr. Beverly Donoghue Lori Henry (via telephone) Carlos Higgins Dr. Pearl Merritt (via telephone) Lynda Taylor (via telephone) April Young for Nancy Walker Carol Zernial (via telephone)</p> <p>ATWAC Members Absent Michael Dailey Amanda Fredriksen Yvette Lugo Dan Pruett Sara Ramirez Le Riggs Ann Woods</p>	<p>Guests</p> <p>DADS Staff Joy Borjes Deborah Burgett Jessica Conway Sue Fielder Allison Lowery Holly Riley</p>
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A. Welcome and Opening Remarks

- Dr. Michèle Saunders, DMD, MPH, Chair, welcomed ATWAC members
- February 04, 2015 minutes were reviewed. The following clarifications were recommended:
 - a. page 5 Cindy Adams reported she works for Superior HealthPlan, not Wellmed.
 - b. page 3 Wendy Frank's name should be spelled Francik
 - c. page 9, Signa should be spelled Cigna.

Carlos Higgins made a motion to accept the minutes with above edits. Cindy Adams seconded this motion. All Voted, none abstained, the minutes were accepted into record. (These will be posted on the Aging Texas Well website).

B. Administrative Update

- Dr. Michèle Saunders, Chair announce to the committee the Aging Texas Well program and Advisory Committee has been transferred to Holly Riley, Manager for Volunteer and Community Engagement. Chris Fowler has retired and will no longer be fulfilling her responsibilities on this committee, Ms Mindy Nobles attended this meeting in her place.

C. Sunset Commission Recommendations

- **Allison Lowery**, Center for Consumer and External Affairs Director, updated the committee regarding the bills in the legislature, it is a very unpredictable process. Ms. Lowery discussed:
 - Senate Bill 204 (the DADS specific Sunset bill) - It passed the senate earlier this month and was referred to the House Human Services Committee, but has not yet come up for a hearing. The bill features several core issues, it strengthens some of DADS enforcement provisions and helps us to hold providers more accountable. It give us some new tools, including some additional administrative penalties that better reflect the serverity of the violation of the long care term provider, as well as provides progressive sanctions.

Another component of this bill includes the state supported living center (SSLC) provisions. These provisions would close Austin SSLC and form a restructuring committee to review the other SSLCs across the state to determine if any additional center should close.

The bill also contains the three strikes provision wherein DADS would be required to revoke the license of a nursing facility that has had three or more immediate jeopardies, where the health or safety of a resident is at risk, or related to abuse and neglect in a two year period.

This bill is by Senator Schwertner, it is moving with identical language as a standalone bill, SB 304, it has crossed the senate and is waiting in the house, but has not been called up to a hearing.

- Senate Bill 200 - the Health and Human Services Commission (HHSC) consolidation bill will transfer



DADS functions in two phases. It will start in 2016 with: Client Services in Access and Intake division, the Center for Policy and Innovation, and administrative support functions.

The next phase would occur in 2017 and would transfer Regulatory Services and the SSLCs to HHSC. A transition plan has to be completed by March 1, 2016. This bill is not final at this time and it could be changed in the House or in the Conference Committee before it goes to the Governor.

Lawmakers and Sunset staff have acknowledged the need for a designated state unit on aging (SUA), they understand it is important and required function. If the consolidation does occur the SUA will possibly be part of the division currently called Medical and Social Services.

Ms. Lowery explained the original Sunset Bill called for the abolition of many advisory councils, and stated Senate Bill 200 never called for the Aging Texas Well Advisory Committee (ATWAC) to be abolished. ATWAC was never listed and it is protected by the executive order.

- House Bill 1769 - the Assisted Living Facility Bill, would allow DADS to issue a license to a provider without doing an initial onsite health inspection of this provider. DADS would have to do a policy review, a desk review, and the bill would require the provider to have operated the facility in Texas with a good regulatory history for six years before we could issue this license. Then it would require DADS to go out within 90 days to do the onsite health inspection. The facility would be required to disclose to potential residents they do not have a license upon admitting residents. This bill just passed today out of Health and Human Services Committee.
- **Joy Borjes**, Center for Consumer and External Affairs Government Relations Specialist, updated on legislation related to several recommendations the ATWAC made to DADS as legislative appropriations requests (LAR) last summer. Ms. Borjes reported several recommendations that related directly to DADS, noting there has been legislation filed related to six of those recommendations.
 - The first recommendation deals with raising attendant wages; there was a request made in the budget for a five percent increase for community attendant workers, and both the senate and the house have adopted portions of this. The conference committee is working out the difference between the house and the senate.
 - The second recommendation was to promote legislation to help people with end of life issues, so they have as much control over their life as possible for as long as possible. There are several bills that have been filed which promote independence, alternatives to guardianship. There is one bill that establishes a supportive decision-making process which allows an individual to help someone with a disability make important life decisions, but not actually be their guardian, , this is SB 1881 by Senator Zaffirini. Ms. Borjes explained the senate bill was approved by the senate and is now in the house awaiting a committee hearing.
 - Another bill establishes a “bill of rights” for people under guardianships and states the court explicitly takes this right away from you, you have the ability to do all these things for yourself. This is SB 1882 by Senator Zaffirini. The senate committee approved this and it is waiting to be heard by the full senate.
 - Another recommendation was for estate planning and wills for people who do not have access to an attorney to still have the ability to designate a will or indicate how their estate is used, so the decisions are not made for them. SB 512 by Senator Zaffarni, requires the Supreme Court to



develop a standard form for wills which can be used in probate courts. This has been approved by the senate and is now waiting for a house hearing.

- Next is the recommendation to expand PACE, DADS does not have additional expansion authority under the current budget. With approval from the 83rd Legislature, DADS did approve selected sites in Dallas, Houston, and San Antonio to expand the PACE program. The sites are currently in the process of applying to CMS for PACE designation. There is a bill, HB 3823, by Representative Price, which requires DADS and HHSC to review PACE and the outcomes of participants between PACE and participants of Star+Plus, to review how the people fared depending on what program they were in, as well as looking at the rates for the PACE program. This bill has been approved by the house and is waiting on a senate hearing.
- The next recommendation was to increase the personal allowance for nursing facility residents. This is HB 1739, by Representative Moody. This bill has not had a hearing at this point.
- The last recommendation had to do with enhancing mobility and increasing or better coordinating transportation resources for the elderly. HB 1136 by Representative Israel would create the Transportation Safety and Access Advisory Committee. This committee would be comprised of several state agencies and advocacy groups to look at publicly-funded transportation projects with the goal of increasing transportation access, specifically for individuals with disabilities and those who are older.
- Ms. Borjes explained there is a joint legislative committee on aging which has met throughout the interim and made recommendations, two of which have been filed by Representative Naishtat. Both deal with Alzheimer's disease.
 - HB 2584 would require the executive commissioner to define Alzheimer's disease and related conditions in statute. This is so nursing and assisted living facilities that are certified to provide services to this population would have a standard definition of what they mean when they say they serve this population.
 - HB 2588 would require those facilities to inform people who might live there if they are certified by DADS as an Alzheimer's-certified facility. She explained that at the federal level there was legislation passed called Achieving a Better Life Experience (ABLE) accounts, these accounts can be established to help elderly people with disabilities to better save money. There have been five similar bills filed at the state level.
- SB 1664 by Senator Perry has passed the senate and has been referred to the house committee.
- HB 3523, by Representative Raymond, it deals with provisions in SB 7, from the 83rd Legislative Session, which carved nursing facilities into managed care.
- HB 3523 makes many changes to the Intellectual and Developmental Disability (IDD) portion of the carve in SB 7, but it also has one provision related to the nursing facility carve in.
- SB 7 (last session) had language that would have expired September 1, 2019, HB 3523 removes that repeal indefinitely so this language will stay in there. It includes the provisions related to nursing facility credentialing and minimum standards, and it also bars managed care organizations from requiring prior authorization for nursing facility residents in need of emergency room services. If this bill passes as is, those provisions would stay in statute rather than expiring in 2019.
- Ms. Borjes updated the committee regarding three exceptional item requests DADS submitted:
 - the first one was to restore baseline funding to ensure DADS maintains current levels of services, this has been adopted by both the senate and the house in various levels. This would allow DADS to maintain services such as day activity and health services, home delivered meals, emergency response services and other



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- Title XX services that relate to the elderly.
- The next exceptional item request asked for funds to expand the guardianship services staff, assisted living facility regulators and assisted living ombudsmen, as well as the Texas Life Span Respite Care Program. Both the house and the senate adopted funds to expand the guardianship services staff, assisted living facility regulators and assisted living ombudsmen, and the senate also funded a portion of the the Texas Life Span Respite Care Program request.
 - Finally, the Aging and Disability Resource Centers (ADRC), made a specific request for ADRC support for veterans, which would put a specialized staff person, who has specific military knowledge, in each ADRC to aid veterans who are seeking long term supports and services. This was fully funded by the senate, and DADS is hopeful conference will maintain some level of this.
- In regards to the consolidation of DADS and HHSC, Ms. Borjes stated there will be opportunities for stakeholder input, both written and verbal and suggested this committee follow this closely. Dr. Michèle Saunders asked Holly Riley keep this committee abreast of any opportunities to express stakeholder comments regarding this issue.
- Joy Borjes will send responses to outstanding questions on the Zaffirini and Thompson statutory wills bills and information regarding the ABLE accounts to Holly Riley to send out to the committee.
 - Holly Riley will keep the committee informed of opportunities to give written and verbal comments regarding the consolidation of DADS and HHSC

D. Department of Aging and Disability Services Reports

Holly Riley, Manager for Volunteer and Community Engagement, updated the committee on the Texercise program, they were exploring the second round of evaluations for the evidence based component, Texercise Select. This has been published and now meets the intermediate criteria of the AoA. The next step is to meet the next level of criteria which the AoA will change to 2016, there is a contract developed with A&M. The next round of studies should start in June, it is going to be a quasi-experimental study.

There is also an new Texercise training component called Age Like a Champion. This is going over well at organizations such as community center and parks and recreations where there are many opportunities for their participants to engage in. There are four training components to think, eat, live and eat like a champion, and it can be longer than the 10 or 12 week programs. It provides supports to those sites in these four areas.

In regards to the volunteer recruitment campaign is called Volunteer You'll be Amazed, the staff have reached out to the various volunteer programs within DADS and collaborated on ways to serve the people we serve as well as engaging them in volunteer activities.

There are 10 Age Well, Live Well communities across the state and are doing well. The Vision Awards closed last week and DADS had the highest number and quality awards ever received. The award ceremony will take place in September, Ms. Riley expressed to the committee



her hope they will attend this awards ceremony. She also stated she is enthusiastic about working with the Aging Texas Well Advisory Committee and getting the word out to the community on the necessary steps to age well.

Patricia Bordie, Access and Intake, updated the committee on Life Span Respite Care program, one of the federal grants this program has received requires a three plan defining how to continue respite services across the state. The Texas Respite Coalition has developed some recommendations and is assisting DADS in writing the plan. The recommendations center around affordable respite, access to respite, awareness about what respite care for caregivers is, and advocacy issues. The plan is due to be completed in June and she will inform the committee where this plan is posted once it is complete.

Access and Intake is working with DADS media services, revamping the Take Time Respite website and she is very excited about the video that is going to be on the website.

In regards to the BIP screening to help people assess what long term services they might be eligible for – it is scheduled to be implemented in August. The ADRCs are preparing the curriculum and training for DADS staff who are going to implement the screen, the Department of State Health Services (DSHS) will be designing their own screening. Dr. Michèle Saunders asked Ms. Bordie to present the video at the next meeting.

- Ms. Bordie will show the video to the committee at the August 5th meeting

Jessica Conway, State Long Term Care Ombudsmen, reported for Patty Ducayet regarding the White House Conference on Aging. Ms. Conway passed out the most recent long term services and supports brief and will forward the electronic copy to Holly Riley. The White House Conference on Aging occurs approximately once a decade. The conference is being conducted somewhat different this year, they are trying to utilize technology in a way it has not before. They are holding listening sessions across the country, this started last summer and will continue this until the conference.

Patty Ducayet spoke at the Elder Justice Panel in January, she spoke about the ombudsmen work in nursing facilities and assisted living facilities. She voiced the need for continued focus and emphasis on residents rights and ensuring that older adults who live in community and institutional settings in conversations about elder justice. Ms. Conway read a story that Ms. Ducayet read to the Elder Justice Panel and how the ombudsmen helped the elderly person. Dr. Michèle Saunders asked for the specific date of the White House Conference on Aging for the committee.

- Ms. Conway will forward an electronic copy of the long term services and supports brief to Holly Riley, to share with the committee
- Ms. Conway will forward the specific dates of the White House Conference on Aging to Holly Riley, to share with the committee

Sue Fielder, Area Aging on Aging, announced the Aging in Texas Conference will be held July 28th and 29th which will include valuable presentations and information. It will include some pre-conference intensive training for the Aging on Aging (AAA) directors, nursing, and ombudsmen. Ms.



Fielder will send Holly Riley more information on this conference to send out to the committee. This conference will be held at the Austin Doubletree.

She reported this month is Older Americans Month and in July we will be celebrating the 50th anniversary of the Older Americans Act which was signed a week before Medicare and Medicaid was by President Johnson. The theme is “Get into the Act” and DADS Media Services has been designing slides being shown at the Winter’s building, talking about the theme of the Older Americans Act and understanding it’s value. The Older Americans Act still needs to be reauthorized, currently there are 17 co-sponsors at the federal level. Some things that has held up the reauthorization are the funding formula and the hold harmless law clause. She explained there are some states which receive minimal amount of funding and the hold harmless clause has a tremendous effect on many states. Our supportive services funded under not only the the hold harmless and sequestration has been cut by eleven percent in 2013 and impacted the AAAs.

She stated the Help Committee has agreed with a bipartisan compromise agreement related to the future funding formula and for each fiscal year 2016 thru 2018, no states will lose more than one percent of funds. It strengthens the Ombudsmen program, supporting it’s independence and putting into law that Ombudsmen can serve all people in a long term care facility not just the elderly.

There is language supporting increasing public awareness of elderly abuse, family caregiver striking grandparents or older individuals and replacing it with older relative caregivers of children up to the age of 18. It also redefines the individual with a disability for caregivers to be eligible and this is a caregiver caring for a child who is not less than age 18 but not more than 59, allowing these caregiver services to be available to those caregivers.

Regarding the congressional budget, there would be over a one trillion dollar cap on discretionary spending in fiscal year 2016. If maintained it would remove the sequester for programs such as the Older Americans Act and could potentially double the sequester amounts. It seeks to balance the federal budget for a period of ten years - the budget resolution currently calls for a 431 billion dollar cut to Medicare and recently there was a 70 billion dollar reduction made in the physician payment bill - Medicare cuts would see over 500 billion dollar reduction. The Older Americans Act bill is Senate Bill 192 and hopes are to see it reauthorized this year.

- Ms. Fielder will send Holly Riley more information on this conference to send out to the committee

E. Roundtable: ATWAC Member Updates

Lynda Taylor, DSHS, reported they are reviewing the Texas Alzheimer’s’ State Plan for a possible update and creating Alzheimer’s prevention education materials.

Carol Zenial, WellMed Charitable Foundation, reported the Caregivers Stress Busting program received a nice boost. There are three new modules. Originally Stress Busting was available for caregivers of those with alzheimers, a new version is available to any caregiver of any chronic



condition, and the modules are available in Spanish. The University of Southern California and the School of Gerontology are being trained in Stress Busting. The American Society on Aging has asked for a national webinar of the program in June, and the Caregivers Child Connection Program at John Hopkins Bayview Medical Center in Baltimore has adopted the program and will be working with a national foundation to distribute the teleconnection throughout the state.

Cindy Adams, Superior HealthPlan, reported she was in Baltimore and Washington, D.C. for meetings with the National Association of States United for Aging and Disabilities (NASUAD). The format was brief panel presentations, then open discussion of issues with everyone in one room.

- NASUAD started a partnership on senior hunger which was discussed and is on their website.
- Another issue discussed was senior employment. Early survey results from states piloting the National Core Indicators for Aging and Disability Services (NCI-AD) showed that approximately six percent of seniors are interested in employment.
- Ms. Adams stated she was invited to an American Association of Retired People (AARP) policy institute roundtable discussing caregiver and family support. There were a variety of experts from the various aging and disability advocacy associations as well as several states and health plans to discuss Person Centered Planning and how you focus on the individual and the caregiver as this is becoming a big challenge. The AARP Public Policy Institute is going to continue working in this area.
- Also, the National Quality Forum had a two day session to discuss domains and quality measures for long term services and supports (LTSS) to see how quality can be measured, to truly tell the story of quality and satisfaction within LTSS.

Lori Henry, Texas Department of Family and Protective Services (TDFPS), announced the month of May is Elder Abuse Prevention

F. Program Initiatives and Grants Updates

Community Assessment Toolkit Projects

Debbie Burgett, Aging Texas Well Coordinator updated the committee about the toolkit. Ms. Burgett explained there was a grant awarded to three local communities. They are Beaumont, Arlington, and Denton County (representing rural Texas). They are doing a county wide project and all projects are moving forward. Arlington and Denton will complete theirs by May. Beaumont had a delay getting started. They are moving forward, have established a committee and subcommittees, as well as sent out 1600 surveys, receiving 500 responses back. Lamar University is collecting that data and will be doing the reporting, this information should be in their quarterly report. Arlington also completed a survey, they looked at transportation, recreation, housing, and health. This survey was distributed through utility bills, also they had permission to hand out the survey at polling sites on Election Day. They are expecting to report on their survey in their last report. Denton has moved from their planning committee to an action committee and they are seeing some changes.

Website Revisions

Ms. Burgett discussed the revision to the website, stating she has been working with AAA, Joyce Polhman regarding the Take Time Texas website, Patty Bordie regarding the ADRC website, and



Holly Riley with the Texercise and Age Well Live Well websites. Each one of these programs have their own websites and none are weighted very well as far as the number of people who can actually go to the various websites and navigate them. ADRC and AAA have more hits on their web pages. Ms. Burgett explained to the committee she proposed to the group to consolidate the web pages into one site. This way everyone will access through one portal. This group has been working with media services regarding the consolidation of the websites. The ADRC web page is providing their new toll free number, so we do not want to interfere with that as this time. Ms. Burgett expounded on the difficulty of the Aging Texas Well website to navigate and explain they are trying to streamline this process and have a two prong focus, the executive order RP42 (Rick Perry 42) requires a clearinghouse and we will continue with this clearing house and the other prong will focus on services and supports for caregivers. Ms. Burgett explained they have cleaned up the site, but are slowing the pace a bit due to the possibility of the consolidation of the agencies. Mr. Wilson stated they have worked extensively with media communications, if you type in Aging in Texas our websites do not show up within the first five offerings. Mr. Wilson explained you have to know the specifics to type in to get to our websites, when people do not know this information, they are not getting to our sites.

Aging Texas Well Plan

Ms. Burgett discussed the Aging Texas Well Plan and attached a review of all the significant changes to the draft plan. The subcommittee will be reviewing and providing comment on *February 18th*. Ms. Burgett stated that Dan Pruett, Meals on Wheels and More, will be coordinating that discussion and feedback.

Ms. Burgett reviewed **mandate one**, regarding the ATWAC in particular, stating specific recommendations would be provided to leadership on any policy issues, issues related to preparedness or agency readiness. Ms. Burgett explained in regards to the committee itself, we do not know about the status due to the Sunset recommendations. In reviewing issue thirteen, which is the Sunset recommendation related to advisory councils or committees in general. Senator Nelson appointed a subcommittee to review all the advisory committees that are statutorily required and other advisory committees that may be needed. They established a list of fifteen committees that would need to continue. One was aging, the Sunset recommendations gives the executive commissioner authority to continue a currently established committee or to recreate a committee. It also requires those committees in statute to be in rule to allow the flexibility to assess the effectiveness and viability of those committees.

The specific things in issue thirteen that the rule would specify (related to the committees) are, the primary function of the committee, purpose, task, reporting requirements of the committee, the expiration date of the committee if there is one, size and quorum requirements, membership qualifications, appointment procedures, terms of service, compliance with open meetings statute, and report any recommendation to the executive commissioner. These are things that would be in the rule once they are established. If all the Sunset recommendations are approved by the legislature, the HHSC will post a plan for how they will move forward with these recommendations by September 1st. Ms. Burgett reiterated this is pending approval and suggested this committee ask Diana Conces to present in May, to review the legislation that has been approved.



Ms. Burgett stated that the Sunset discussion refers to the last bullet on number one, which states, *“who have expertise in the areas of services to informal caregivers, geriatric healthcare, aging and individuals with developmental disabilities, transportation services, behavioral health, and federal healthcare policy.”* Ms. Burgett said she took this phrase straight from RP42, which requires the Aging Texas Well Plan and committee to look at services for the above phrase. Depending on the outcome of the Sunset recommendations, DADS will have a better idea of the structure of the ATWAC, or if this committee will continue to fall under this executive order.

Ms. Burgett stated she didn't make any changes to the current plan related to **mandate two**. She did delete the note of a biennial survey of AAA and ADRCs, and from her research she cannot find where a survey has been completed. She went on to say since the ADRCs are new, we may want to wait until they are better established and then add this to our 2019 plan.

Ms. Burgett discussed **mandate three**, regarding collaboration with University of Texas School of Social Work to increase field placements within HHSC and in the area of aging services. She stated there are other university's in the area that have graduate schools of social work.

Ms. Burgett discussed an issue related to the AAA division, the Behavioral Health and Aging Workgroup. Ms. Burgett explained she has been serving on a workgroup that was a collaborative between DSHS and DADS to create awareness for behavioral health and aging issues. The coordinator of this group was Dr. Bonnie Harvey, who worked at DSHS at the time the workgroup was created. Dr. Harvey now works for DADS and the coordination of the workgroup was transferred to Toni Packard, who is the liaison for State Unit on Aging in DADS AAA unit. Prior to Dr. Harvey coming to DADS, the group was working on a five year strategic plan and developing a curriculum for physicians, starting with physicians working for DSHS to pilot the curriculum there. This was in the very beginning phases and Ms. Burgett added those steps to the plan to be considered by this committee and can be modified as needed.

Ms. Burgett stated she did not recommend any changes to **mandate four or five**. She explained to the committee that Dr. Martha Diase had applied for a grant through St. David's Hospital for expansion of the Community Assessment Toolkit. We didn't receive this grant for 2015, but they are going to consider that grant for 2016. Due to this Ms. Burgett took out some of the things related to the toolkit itself and added opportunities to work with communities on educational issues, such as senior expos to bring information about services and supports to people at the local level. Mr. Donnie Wilson stated there was a concern regarding the AARPs toolkit program they are implementing, about the confusion as to whether communities should be AARPs certified or DADS certified. Ms. Burgett stated the Texas Department of Agricultural also has a toolkit, so there are a number of options that have more history behind them and these options are available. Mr. Wilson stated we do not want communities to feel that they have to compete between the three, so we want to focus our efforts on other initiatives that other communities have done, for example, senior expos and community healthcare that have been very successful.

Ms. Burgett stated these are the basic changes to the plan, she sent the plan to several staff within the department and received comments back and waiting the review. Ms. Young asked if the School of Social Work was aware of why it is being deleted. Ms. Burgett replied that no, at this time



she has not made contact with them, stating in conversations with Dr. Diase there has not been a lot of interaction. Dr. Saunders explained it doesn't mean that you cannot still do it but that it doesn't have to be in the plan. Ms. Burgett clarified we can add it in the next plan if it looks as if there is real interest from the universities in the area and at that point, our consolidation will be solidified. Mr. Wilson stated it would be beneficial to look outside the social work school - such as the gerontology, psychology, and various other schools - so if it is brought back into the plan, it could be opened to a broader spectrum of service delivery recipients. Because the enterprise encompasses everything, to show our support to every field will impact aging in some form or fashion.

Ms. Burgett stated in reviewing the Sunset Report, the Sunset Committee approved all of the recommendations. There were over 30 modifications made, and two were approved. These were modifications number two and 26. Number two was related to the committees themselves, and number 26 was related to children's services and did not include any information about modification for ATWAC. In the Sunset Report, everything related to advisory committees is in issue 13. Dr. Saunders asked Ms. Burgett send the link to this site again.

- Ask Diana Conces to present in August, to review the legislation that has been approved
- Ms. Burgett send the link to the Sunset Report to committee members

A. Wrap Up and Next Steps

- Dr. Saunders explained that Mr. Pruett and the Strategic Planning Committee will send out drafts to everyone as soon as available to the entire committee.
- Dr. Saunders reminded everyone the next meeting was scheduled for August 5th, the meeting was adjourned at 10:45 a.m.