



TEXAS HEALTH AND HUMAN SERVICES COMMISSION

ALBERT HAWKINS
EXECUTIVE COMMISSIONER

February 26, 2008

To: Community Based Alternatives (CBA), Community Living Assistance and Support Services (CLASS) Case Management Agency (CMA) and Direct Service Agency (DSA) and Primary Home Care (PHC) Providers

Subject: Information Letter #08-31 Consolidated Cost Reporting Requirements for the 2007 Cost Report

In a letter dated January 2, 2008, the Texas Health and Human Services (HHSC) Rate Analysis Department notified CBA, CLASS CMA, CLASS DSA, and PHC providers of new rules regarding cost report requirements for the 2007 Cost Reports.

The new rules require legal entities controlling more than one contract within a program to submit a single cost report per legal entity per program. Separate consolidated cost reports would be required depending on if a provider had participating and/or nonparticipating contracts within the Attendant Compensation Rate Enhancement program during the cost reporting period.

Providers are required to submit a Consolidated Cost Reporting Schedule, prior to submission of their cost reports, for each program under which they control more than one contract. HHSC Rate Analysis will then assign a Consolidated Report Grouping Number to be used in the completion of the provider's cost reports.

For more information regarding the consolidated cost reporting requirements, please refer to the January 2, 2008, information letter.

If you have questions and you are a CBA or CLASS provider, please contact Victor Perez at 512-491-1375 or victor.perez@hhsc.state.tx.us. If you have questions and you are a PHC provider, please contact Dee Eichstadt at 512-491-1370 or dee.eichstadt@hhsc.state.tx.us.

Sincerely,

- signature on file -

Pam McDonald, Director
Rate Analysis for Long Term Care