

MEMORANDUM

SUBJECT: Community Care Policy Clarification CCAD 03003, CBA AL/RC 03001, RC 03001

TO: Regional Administrators
Regional Directors
Long Term Care Services

FROM: Becky Beechinor
Assistant Deputy Commissioner
Long Term Care
State Office W-511

DATE: May 20, 2003

Policy Question 1:

The Assisted Living Disclosure Statement (Form 3647) Section IV, Planning and Implementation of Care asks "Who assists with or administers medications?" LTC Information Letter 02-15, Attachment 1, provided guidelines that indicated the registered nurse (RN) assists with or administers medications in the Community Based Alternatives (CBA) program. Is the RN the only person who can assist with or administer medications?

Policy Clarification 1:

No. The facility may complete F3647 to include other individuals that assist with or administer medications. Individuals performing the medication administration must meet the criteria described in §92.41 Standards for Type A, Type B, and Type E Assisted Living Facilities (j) relating to Medications.

Policy Question 2:

How should an assisted living facility, contracted to provide both Residential Care (RC) and Assisted Living/Residential Care (AL/RC) services, complete their F3647 to indicate a CBA required service(s) is not available to an RC client?

Policy Clarification 2:

The provider should document those CBA services that are not available to an RC client under "Other" field in each section of the F3647.

Policy Question 3:

The Assisted Living Disclosure Statement (Form 3647) Section IV, Planning and Implementation of Care asks, "Who is involved in the service plan process?" LTC Information Letter 02-15 Attachment I, provided guidelines that indicate the social facility social worker?

Response 3:

No. The referenced "social worker" pertains to the Texas Department of Human Services case manager.

Please contact your contract manager should you have any questions regarding this information. Contract managers should contact Rudy Gomez at 512-438-3740 if they have any questions.

Signature on file

Becky Beechinor

BB:ck

c: CMGRS

LEAD RNs

PMs

REG & SO LTC Trainers

SO STAFF