



INTERIM COMMISSIONER  
Jon Weizenbaum

September 30, 2009

To: Home and Community-based Services (HCS) Program Providers,  
Texas Home Living (TxHmL) Program Providers

Subject: Information Letter No. 09-131  
Requirement to Provide a Status Report for Individuals on Temporary Discharge and  
Provider Responsibilities

This purpose of this letter is to inform you that, effective immediately, a staff person with the DADS Program Enrollment/Enrollment, Transfer, and Discharge (PE/ETD) unit will periodically contact each program provider and request a status report for each individual who has been on temporary discharge for more than 30 calendar days. In responding to PE/ETD's request, the program provider must provide detailed information about why an individual should remain on temporary discharge.

To facilitate communication regarding an individual who is on temporary discharge due to being admitted to a State Mental Health Facility (SMHF), a list of SMHF contact staff is attached.

If you have questions about this process, please contact your DADS PE/ETD Program Specialist. Contact information for each Program Specialist can be found at the DADS HCS webpage below:  
<http://www.dads.state.tx.us/providers/etd/hcs/contact.html>

Sincerely,

*[signature on file]*

David Rollins  
Director  
Mental Retardation Authorities

*[signature on file]*

Tommy Ford  
Director  
Community Services

DR:gm

c: Susanne Elrod, Texas Council of Community MHMR Centers, Inc.  
Carole Smith, Private Provider Association of Texas  
Rose Dunaway, Texas Association of Home Care

### State Hospital Contacts (Chief Social Workers)

<b>State Hospital</b>	<b>Comp Code</b>	<b>Name</b>	<b>Phone</b>
Austin State Hospital	677	Kerry Raymond	512-419-2114
Big Spring State Hospital	686	Kathy Salazar	432-268-7354
El Paso Psychiatric Center	647	Michael Sandoval	915-534-5418
Kerrville State Hospital	674	Mary Peterson	830-896-2211 x6311
North Texas State Hospital	656	Beth (Karen) Kirk	940-552-4179
Vernon State Hospital	656	Same As Above	Same As Above
Wichita Falls State Hospital	656	Same As Above	Same As Above
Rusk State Hospital	679	Jim LaRue	903-683-7842
San Antonio State Hospital	681	John Jeffers	210-531-8061
Terrell State Hospital	682	Leonard DeGrate	972-551-8710
Waco Center for Youth	NA	Vicki Garger	254-745-5185