



COMMISSIONER  
Adelaide Horn

July 30, 2008

To: Medicaid Nursing Facility Providers

Subject: Information Letter No. 08-111  
Unavailability of the Texas Medicaid and Healthcare Partnership (TMHP) Long-Term Care (LTC) Online Portal – August 25 - 31, 2008

The purpose of this letter is to remind facilities that as part of the transition from the Texas Index of Level of Effort (TILE) to Resource Utilization Group (RUG) the LTC Online Portal will be unavailable for Forms 3652-A, 3618 and 3619 entries and inquiries from August 25 through August 31, 2008.

For the time period from August 25 through August 31, 2008, the Department of Aging and Disability Services (DADS) will not hold Nursing Facility Providers to the requirement in DADS rules for submission of the Form 3618 and Form 3619 within 72 hours of admission and discharge.

Nursing Facility Providers must enter on the LTC Online Portal before September 4, 2008 all the Forms 3618 and 3619 entries that could not be entered on the LTC Online Portal between August 25 and August 31, 2008.

Should you have any additional questions please contact Geri Willems, Manager/Policy Development and Support for Institutional Services at 512-438-3159 or by email at [geri.willems@dads.state.tx.us](mailto:geri.willems@dads.state.tx.us).

Sincerely,

*[signature on file]*

Tommy Ford, Director  
Institutional Services Section  
Provider Services