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February 20, 1998

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To: Facility Administrators

Re: Provider Letter 98-07 -- Nursing Facility (NF) Requirement to Include Facility Name and Telephone Number
On All Paperwork Sent to a Hospital

The purpose of this letter is to notify Nursing Facilities (NFs) to include the NF name and telephone number on paperwork sent to the hospital with the resident. Emergency staff must know whom to call for additional information. This directive is effective immediately.

If you have any questions regarding the contents of this letter, please contact Sharon Balcezak, R.N., at (512) 438-3529.

Sincerely,

-Original Signature on File-

Marc Gold

Section Manager

Long Term Care Policy

MG/sb